



# BEDFORD CENTRAL SCHOOL DISTRICT

## Who do I call with a question, concern or compliment?

### 1ST STEP

### 2ND STEP

### 3RD STEP

### 4TH STEP

#### ACADEMIC AND SUPPORT SERVICES

<b>Attendance</b>	Classroom Teacher	Clerk Monitor/ Attendance Officer	Assistant Principal	Principal
<b>Student Progress</b>	Classroom/subject teacher MS/HS Counselor	Building Support Service Providers	Assistant Principal/ Principal	
<b>Schedules/ Placement</b>	Teacher/MS/HS Counselor	Assistant Principal/EC	Principal	
<b>Classroom Procedures</b>	Classroom/subject teacher	Assistant Principal/EC	Principal	
<b>Curriculum</b>	Classroom/subject teacher	Department Chair/EC	Assistant Principal/ Principal	Asst. Supt. for Curriculum & Instruction
<b>Discipline</b>	Classroom/subject teacher	Assistant Principal/ Principal	Director of Pupil Personnel Services	Superintendent
<b>Bus Discipline</b>	Bus Driver	Principal	Transportation Supervisor	Asst. Supt. for Business
<b>Dignity for All Students Act (DASA)</b>	Classroom/subject teacher	Principal, Assistant Principal, Psychologist, EC	Director of Pupil Personnel Services	Superintendent
<b>Support Services</b>	Building Support Services Staff	Assistant Principal/ Principal	Special Education Coordinator	Director/Assistant Director of Special Education
<b>Transcripts</b>	Building Secretary	High School Registrar	District Registrar	

#### ATHLETICS AND EXTRA CURRICULAR

<b>Athletics</b>	Coach	Athletic Director	Building Principal	Superintendent
<b>Extra Curricular Clubs &amp; Activities</b>	Faculty Advisor	Dean of Students	Assistant Principal	Building Principal

#### ADMINISTRATIVE

<b>Food Services</b>	Building Secretary	Building Cook/Manager	Director of Food Services	Asst. Supt. For Business
<b>Transportation</b>	Bus Driver	Assistant Principal/Principal	Transportation Supervisor	Asst. Supt. For Business
<b>Facilities/ Building Use</b>	Building Secretary	Principal	Director of Facilities	Asst. Supt. For Business
<b>Finance/Budget</b>	Building Principal	Asst. Supt. For Business	Superintendent	
<b>Health Services</b>	School Nurse	Principal/Assistant Principal	Director of Pupil Personnel Services	
<b>New Student Registration</b>	District Registrar High School Registrar	Director of Pupil Personnel Services	Executive Asst. to Supt	Superintendent
<b>Technology</b>	Technology Help Desk	Building Tech Aide	Director of Technology	Superintendent

#### GENERAL

<b>Security &amp; Safety</b>	Principal/Assistant Principal	District Safety Consultant	Asst. Supt. For Business	Superintendent
<b>District Policies</b>	District Clerk	Executive Asst to Superintendent	Superintendent	Board of Education