



BEDFORD CENTRAL SCHOOL DISTRICT
Major Project Gift and Donation Proposal Form

The Board of Education appreciates the public interest and good will shown toward the schools through gifts, grants and bequests. Gifts are welcome to supplement the district's basic program and should benefit as broad a group of students as possible. Requests that a donation be used at a particular school or for a particular program may be made, however, the Board is obligated to ensure an equitable educational experience and prevent disparities both from school to school and within each school. We welcome donations that are cash, materials, supplies, equipment, facility improvements, and/or other items with an estimated value. Donations may not be to an individual or proposed employee due to legal and contractual regulations.

This form is to be completed PRIOR to proceeding with fund raising and/or a public announcement of a major project (ex. a continuing or ongoing educational program; a construction or building/field improvement project; any permanent fixture such as a sculpture or garden; or any project of similar scope).

Donor Name: _____

Donor Address: _____

Description of
Proposed Project
or Purpose of
Donation: _____

Estimated Value of Donation: _____

Is this donation to be given to specific school or department? Yes No

Please indicate
any conditions
or restrictions
associated with
this donation (if
none, please
indicate so): _____

Is there any initial
and/or continued
District financial
commitment
associated with
acceptance of this
donation: _____

Are there any implications with respect to health and/or safety regulations?
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Is there a relative of the donor in the school or group?
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Please note that donations and/or gifts specifying qualifying conditions or restrictions may be accepted with the understanding that the Board will seek to honor the donor's wish for so long as the Board deems continuation of such limitations is appropriate. If the purpose of the gift is to award individual students, the determination of the recipients of such an award shall be made on the basis that all students shall have equal opportunity to qualify and shall not be denied receipt on the basis of race, religion, national origin, gender, sexual orientation or disability.

Signature of Project Liaison Signature:

Date

(Send to Building Principal of Department Director)

Signature of School Principal/ Director

Date

Signature of Assistant Superintendent (for Curriculum and Instruction or Business)

Date

Approval to proceed: Yes

No

Signature of Superintendent

Date