

MKESA

Donated Items Acknowledgement

Use this form... to report for tax purposes any items which you have donated to a MKESA event or program.

Committee Member: _____

Mailing Address: _____

Event/Description: _____

Event Date: _____

Today's Date: _____

Donor: _____ **Self**
 _____ **Company, business or other individual**
 (include name and address at right so tax/thank you letter may be mailed)

Instructions: Please complete this form to help MKESA accurately track donations. Either send to main office in an envelope marked "Attn: Kyle Kaino, MKESA Treasurer" or mail to Kyle Kaino, 43 Prospect Street, Mount Kisco, NY 10549. The Treasurer will sign this form and return it to you or an outside donor to substantiate the donation.



Name/Address if outside donor:

On behalf of the *Mount Kisco Elementary School Association*, we would like to thank you for your generous contribution. Your gift will go a long way towards helping *MKESA* achieve its mission of enhancing the school curriculum and providing outstanding enrichment programs for our children.

DONATED ITEM:

APPROXIMATE VALUE:

Federal law requires us to inform you that no goods and/or services were provided to you in return for your gift and therefore, the full market value of your gift is deductible for Federal Income Tax purposes. Thank you for your donation!

Donation Acknowledgement:

_____ / _____
 Kyle Kaino, Treasurer Date