



Dr. Brett Miller  
Principal

# The Fox Lane High School

P.O. Box 390 | Route 172  
Bedford, NY 10506  
(914) 241-6085



Mr. Emerly A. Martinez  
Ms. Ana Piquero  
Assistant Principals

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## **Independent Study Policy**

***Philosophy Statement:*** *We, the faculty of Fox Lane High School, believe that all students should be encouraged and supported in the pursuit of self-directed learning. To that end, the Independent Study Program is available to students who propose an academic project, during one school year that is sponsored by a member of our faculty. This course of study will take the student beyond the current offerings in the course catalog.*

This project

- may be completed over one or two semesters.
- is available to 10<sup>th</sup>, 11<sup>th</sup>, or 12<sup>th</sup> grade students.
- goes beyond graduation requirements.
- is assessed with one of the following grades: Pass with Distinction; Pass; or Failed to complete. Upon successful completion, this grade will appear on a student's transcript. The grade will not be counted in the student's GPA.
- requires the sponsorship of a willing faculty member who believes he or she can best support the student's project.

In order to successfully complete an independent study, the student must\*:

- complete the Independent Study Application form (attached) and submit it to his or her guidance counselor by:
  - September 20<sup>th</sup> for a full year or first semester Independent Study (October 31<sup>st</sup> ends the student withdrawal without record time period).
  - February 15<sup>th</sup> for a second semester Independent Study (March 31<sup>st</sup> ends the student withdrawal without record period).
- gain the approval for the proposed Independent Study by meeting with the Independent Study Committee. Appointments may be made through Mrs. Piquero's office. The student and the faculty sponsor, recruited by that student, must be present at the proposal meeting.
- meet at least twice a month with the faculty sponsor to discuss the planning and progress of the Independent Study.
- keep a journal summarizing the meetings and the progress of the Independent Study.
- present the completed project or product and journal of the Independent Study to the Committee at the end of the semester or year depending on the duration of the Independent Study

\* Please Note: A student must be in good standing academically and behaviorally to be considered for approval of an Independent Study.

Adopted: May 2007

\*Revised: October 2008

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## **Bedford Central School District**

Fox Lane Campus  
P.O. Box 180  
Mt. Kisco, NY 10549

