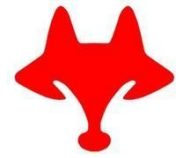




**Bedford Central School District**  
*Inspiring and Challenging Our Students*



Dr. Edward Escobar  
 Director of Pupil Personnel Services  
[eescobar3312@bcsdny.org](mailto:eescobar3312@bcsdny.org)  
 Phone: (914) 241-6022

Dear Incoming Kindergarten Parents:

Welcome to the Bedford Central School District! We are pleased to welcome you to our District as you and your child embark on an exciting learning experience. In a few weeks we will begin the process of Kindergarten Registration. The purpose of Kindergarten Registration is to get all of your child's paperwork in place for a smooth transition in September. In order to be eligible for Kindergarten a student a child must be 5 years old on or before December 1. You are receiving this packet because our records indicate your child is eligible to attend Kindergarten in September.

To get you started, we want to explain the Kindergarten Registration Process. It is a three-part process that includes: 1) Registration, 2) Screening, and 3) Elementary School Information Packet.

**1. Enrolling your child into the Bedford Central School District -**

All Kindergarten registration will take place at Central Office located on the Fox Lane Campus, Administration Building.

Please call 914-241-6005 to schedule an appointment for the dates and times listed below.

**Enrollment Schedule for Kindergarten students entering:**

<u>School</u>	<u>Enrollment Dates by School Hours: 8:00 a.m to 4:00 p.m.</u>	<u>Evening Appointments Hours: 5:00 p.m. to 7:30 p.m.</u>
Bedford Hills Elementary School	Tuesday, January 15 – Friday, January 18	Thursday, January 17
Mount Kisco Elementary School	Tuesday, January 22 – Friday, January 25	Thursday, January 24
West Patent Elementary School	Tuesday, January 29 – Friday, February 1	Thursday, January 31
Bedford Village Elementary School	Tuesday, February 5 – Friday, February 8	Thursday, February 7
Pound Ridge Elementary School	Tuesday, February 12 – Friday, February 15	Thursday, February 14

At the time of your appointment, you will need to present the following:

- **Verification of birth** – original birth certificate preferred, or passport, or baptismal certificate
- **Registration Card** – please complete legibly as this information will be used by the Transportation Department to determine your child's bus route and number. Please sign the back of the card.
- **Proof of Residency/Residency Affidavit Form** – these forms must be notarized and documentation of proof of residency must be provided as follows:
  - **If you own-**
    - Mortgage or deed or tax bill, **and**
    - Utility bill or medical bill or bank statement
  - **If you rent-**
    - Fully executed lease or
    - Notarized landlord affidavit (included), **and**
    - Utility bill or medical bill or bank statement
- **Third Party letters** (will only be accepted with the submission of a utility bill or medical statement or bank statement).

Fox Lane Campus  
 P.O. Box 180  
 Mt. Kisco, NY 10549



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- **Home Language Questionnaire** - In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English.
  
- 2. **Completing important documents for your child's Elementary School –**  
Please read the enclosed letter from your child's elementary school Principal and follow the directions for completing and returning all required documents by the dates listed.
  
- 3. **Kindergarten Screening – Required by New York State –**  
Please refer to the enclosed letter from your child's elementary school Principal and follow the directions for scheduling an appointment for Kindergarten screening.

We are looking forward to beginning our journey in becoming partners in your child's educational experience.

If we can be of any assistance, please do not hesitate to contact the District Registrar at **914-241-6005**.

Sincerely,

***Dr. Edward Escobar***

Dr. Edward Escobar  
Director of Pupil Personnel Services

Enclosures

