



Bedford Central School District
Inspiring and Challenging Our Students



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Dear Incoming MKES Kindergarten Parents:

Welcome to the Bedford Central School District! We are pleased to welcome you to our District as you and your child embark on an exciting learning experience. In a few weeks, we will begin the process of Kindergarten Registration. The purpose of Kindergarten Registration is to get all of your child's paperwork in place for a smooth transition in September. In order to be eligible for Kindergarten, a child must be 5 years old on or before December 1, 2020. You are receiving this packet because our records indicate your child is eligible to attend kindergarten in September.

To get you started, we want to explain the kindergarten registration process. It is a three-step process that includes:
1) Registration, 2) Screening, and 3) Elementary School Information Packet. **This is step 1.**

All Kindergarten registration will take place at Central Office, located on the Fox Lane Campus, in the Administration Building (632 S. Bedford Rd.).
Please call the District Registrar at 914-241-6005 to schedule an appointment for the dates and times listed below.

Registration Hours: **Tuesday, January 21 - Friday, January 24**
8:00 am - 4:00 pm

Evening Registration Hours: **Thursday, January 23**
5:00 pm - 7:30 pm

At the time of your appointment, you will need to present the following:

1. **Verification of birth** – original birth certificate preferred, or passport, or baptismal certificate
2. **Registration Card** – please complete legibly as this information will be used by the Transportation Department to determine your child's bus route and number. Please sign the back of the card.
3. **Proof of Residency/Residency Affidavit Form** – these forms must be notarized and documentation of proof of residency must be provided as follows:
 - **If you own-**
 - Mortgage or deed or tax bill, **and** Utility bill or medical bill or bank statement
 - **If you rent-**
 - Fully executed lease or
 - Notarized landlord affidavit (included), **and** Utility bill or medical bill or bank statement
 - **Third Party letters** - will only be accepted with the submission of a utility bill or medical statement or bank statement.
4. **Home Language Questionnaire** - In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English.

We are looking forward to beginning our journey in becoming partners in your child's educational experience. Once you have completed the registration process at Central Office, you will receive additional information regarding the next two steps to complete enrollment for your child in **Mount Kisco Elementary School**. If we can be of any assistance, please do not hesitate to contact the District Registrar at **914-241-6005**.

Sincerely,

Dr. Edward Escobar

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Director of Pupil Personnel Services

Enclosures