



Bedford Central School District
Inspiring and Challenging Our Students



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August 15, 2019

Dear FLMS Parents and Guardians,

I hope you and your family are enjoying the summer. I know the 2019 – 2020 school year will be wonderful and before you know it, your family will be getting ready for the first day of school!

This letter is to inform you of basic communication protocols as well as pertinent information so the transition to the new school year will be great for all.

This year, we have a new Assistant Principal, Amanda Gerber, to support East House and our school. Amanda was a former dean and health teacher at FLMS. Former interim Assistant Principal for East House, Jason Spector, is now the Assistant Principal at FLHS. The following Assistant Principals are assigned to the following Houses:

- East House: Amanda Gerber – agerber2981@bcSDny.org, (914) 241-6077
- South House: Mary Harrison – mharrison0486@bcSDny.org, (914) 241-6125
- West House: Wilma Pabon-Evans – wpabonevans2114@bcSDny.org, (914) 241-6106

Assistant Principals will handle all aspects of the life of the House for all grade levels and special programs in the House. They will also work closely with the two part-time deans (Ms. Racanelli and Mr. Llanos) in supporting discipline, as well as parent communication, team support and whatever else is needed so that all students, faculty and staff, and parents receive the necessary support to ensure student success and achievement.

Clerical support staff for the Assistant Principals are assigned to a House and will also help students throughout the day should they have questions or are in need of support.

- East House: Susan Weeks – sweeks1150@bcSDny.org, (914) 241-6007
- South House: Cheryl Tarquinio – ctarquinio2583@bcSDny.org, (914) 241-6104
- West House: Lorraine Socorro – lsocorro3050@bcSDny.org, (914) 241-6120

For all absences or tardies, please call (914) 241-6143. For all changes in dismissal plans, please call (914) 241-6162. Please note that if you need to speak to someone at school because of an emergency or must convey timely information (changes in dismissal plans for the day), it is imperative that you speak to a staff member. Leaving voice mails or emails is not a guarantee that your needs will be addressed immediately. If you are unable to reach any clerical staff, call the main office at (914) 241-6143. Please review and print for your convenience the enclosed/attached *FLMS Numbers to Know*.

I also wanted to reiterate our school's steps of effective communication. **Please follow the steps listed below to ensure prompt attention in addressing your concerns or questions:**

Bedford Central School District
Fox Lane Middle School Campus
P.O. Box 298
Mt. Kisco, NY 10549



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Reach out to teacher, team, deans or school counselor with concerns.

2. Reach out to House Assistant Principal if there are still concerns after communicating or meeting with the teacher, team, deans or school counselor.
3. Reach out to Principal if there are still concerns after communicating or meeting with the House Assistant Principal.

Please peruse the school website for reading lists, supply lists and House teams and departments. Important teacher contact information is also on our website. Please click on the link below for this information:

[FLMS Team + Department Sites](#)

All students will receive a one-to-one device (laptop). The school is providing laptop cases for all students. However, if returning students prefer to use their own personal case from last year, that is fine. Returning students who choose to use their laptop cases from last year should not bring in their laptop cases until their teacher tells them to do so.

The *Student and Parent Handbook* will be posted on the website by August 16th. Please click on the link provided for this information: [FLMS Student and Parent Handbook 2019-2020](#)

Every student and parent/guardian needs to review the handbook and sign the form indicating that the handbook was reviewed by a student and a parent/guardian. You may print the form from the handbook via the website, sign it and have your child bring it to school on the first day of school. If not, we will have forms for your child to take home and have signed.

If your child is a sixth grade student, enclosed in this mailing is the letter indicating his/her House assignment. **The Parent Portal will be on open on August 29th to view your child's schedule.** All students will receive a hard copy of their schedules on the first day of school. If there are questions or concerns about your child's schedule, please contact the House counselor:

- **East House:** Norma Robles – rrobles2129@bcSDny.org, (914) 241-6105
- **South House:** Amy Diaz – adiaz0291@bcSDny.org, (914) 241-6110
- **West House:** Steve Quinn – squinn0903@bcSDny.org, (914) 241-6122

School starts on Tuesday, September 3rd. A flyer about the first day of school was emailed to all on August 1, 2019. We are enclosing/attaching the flyer again for your perusal. The schedule will be as follows:

- **6th grade students** will have a **half-day** orientation (**8:00 – 11:30 AM**).
- **7th and 8th grade students** will have a **half-day** of school (**11:30 AM – 2:20 PM**).
- New 7th and 8th grade students to FLMS should report to their House as soon as they arrive to school and meet with their school counselor.





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Enclosed/attached is an important letter from our school nurse Barbara Ingraldi. Please read it carefully.

Please also take the time to also read the enclosed/attached trifold, The New York State Dignity Act for All Students (DASA).

Last week a traffic and dismissal letter and accompanying photo of our campus was emailed to all FLMS and FLHS parents/guardians. This communication is enclosed/attached for your perusal.

Any parent communication that is sent home via email will also be posted on our website for reference. Please click on the following link for this information: [Parent Communication](#)

I look forward to this new school year and can't wait until the FLMS campus is bustling with the positive energy of our wonderful students and staff!

Sincerely,

Susan Ostrofsky

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Enclosures/Attachments





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