



WE TRANSPORT

COVID-19 Transmittable Disease Prevention Overview

- Personal Protection Equipment (PPE) – Drivers and Bus Attendants must wear a mask when passengers are on board the bus. Face shields and gowns are also available for Bus Attendants. Drivers and Bus attendants who must have direct physical contact with a student must also wear gloves.
- Drivers are issued kits that contains PPE and cleaning supplies.
- Extra facemasks, provided by the school district, will be kept on buses for students that do not have one.
- All employees are required to attend transmittable disease prevention training
- All employees must self-assess for exposure to COVID-19 before reporting for duty and attest their compliance upon arrival to work by signing a COVID-19 self-assessment log.
- Cleaning buses – buses are cleaned daily by the driver after the morning and afternoon run during the post-trip inspection. Cleaning includes areas such as handrails, seats, and seatbelts.
- Cleaning crews will perform the task of frequently disinfecting/ sanitizing the buses .
- Bus windows to remain open 1 inch and air conditioners to remain on for ventilation (weather permitting).
- Hand sanitizer is not permitted on buses.
- The seat behind the driver is to remain open.

At WE Transport our organization cares deeply about the safety and health of our student riders and employees. We will continue to follow all CDC and NYSDOH guidelines to ensure safety and health on our buses and in our facilities.



HEALTH & SAFETY COMMUNICATIONS

Social Distancing For Employees

In an ongoing effort to reduce the risk of COVID-19 exposure in the workplace, WE Transport is implementing protocols to screen all individuals in the workplace. These protocols include the questions below which are based on CDC risk assessment guidelines, and are designed to determine possible exposure and risk. The COVID-19 pandemic is an evolving situation and we will continue to review and update protocol.

SCREENING QUESTION 1

Are you feeling ill in any way? For instance, do you have any of the following symptoms:

- A fever?
- A cough?
- Shortness of breath?

SCREENING QUESTION 2

Within the last 14 days, have you been tested and confirmed positive, or screened by a medical professional and presumed positive for COVID-19 and not yet cleared to return to work?

SCREENING QUESTION 3

Within the last 14 days, have you had close contact with a person who is a suspected, presumed or confirmed case of COVID-19?

IF YOU ANSWERED YES TO ANY OF THESE QUESTIONS, DISCUSS WITH YOUR SUPERVISOR PRIVATELY FOR FURTHER INSTRUCTION.

IF YOU ANSWER YES TO QUESTION 1 OR 2, STAY HOME. DO NOT GO TO WORK.

- Report the absence according to usual process if you answer YES to question 1
- Contact the WE Pandemic Response Hotline (516-246-5476) if you answer YES to question 2 or 3.

Close Contact: The CDC defines as being within approximately 6 feet of a COVID-19 case for a prolonged period of time OR having direct contact with an infectious secretion of a COVID-19 case (e.g. being coughed on). Close contact can occur while caring for, living with, visiting, or sharing a healthcare waiting room with a COVID-19 case.